

Friday 24th January 2025

Dear Parents and Carers,

At Dingle Community Primary School, we are committed to supporting our families and ensuring a smooth start to each school day. We understand that the morning routine can be challenging, and we are here to help make it as manageable as possible for you and your children.

We have been listening to our parents over the last few weeks and many of you have raised concerns about the procedures at the start of the school day.

With this in mind, we have decided to make some changes regarding timings and how children enter the school building.

Details of the Start of the School Day:

Start Time:

The school day will begin at 8:40am. There will be learning opportunities from 8:40-8:50am in class so please ensure your child arrives on time.

Entry into school:

To ensure a safe and efficient drop-off, all classroom doors will be closed.

All KS1 pupils (Years 1 and 2) will enter school through the double KS1 fire door which is located on the other side of the playground near to the Year 2 classroom.

All KS2 children (Years 3 – 6) will enter school through the double KS2 fire doors which are located on the upper playground outside Year 5.

Children will then walk to their cloakroom to hang up their belongings and enter the classroom ready for morning work.

Both entrances to school will be clearly labelled and doors will close at 8:50 am.

Siblings in either KS1 or KS2 will be able to enter school via the same door, if preferred.

Messages:

There will be a member of school staff on each of the entrance doors. They will pass on any messages or concerns you may have to class teachers as soon as the doors close at 8:50am.

EYFS:

Children in Reception and Pre-school will enter the school building in the same way as usual but doors will remain open until 8:50am. We kindly ask that parents allow their child to enter the building independently. This will enable staff to ensure all children are safe and settled at the start of the school day.

End of the School Day

Arrangements for dismissal at the end of the school day will remain the same for all children. Children will be dismissed from their classroom door. This will provide parents with an opportunity to discuss any concerns with teachers.

Supporting Families:

For families with children in both Key Stages, there will now be a 10-minute window before the two double doors close, hopefully enabling drop offs to be less stressful. We recognise the importance of supporting our families in balancing work and home responsibilities. If you face any difficulties or require additional support regarding the start of the school day, please do not hesitate to reach out to us.

We are dedicated to providing a nurturing and supportive environment for the children. We look forward to working together to ensure their success.

Thank you for your co-operation and support.

Yours sincerely,

A handwritten signature in black ink, reading 'N. Heather'. The signature is written in a cursive, flowing style.

Ms Nicola Heather
Acting Headteacher