

27th January 2025

Dear Parents/Carers,

Spring term 2025 Parents Evening

We would like to invite you to our Spring Term Parents evening meetings which are being held in school with your child's Class Teacher during **week commencing 10th February 2025**. Teachers have allocated different appointment availability throughout the week which will show when you log into the bookings system, however, to accommodate our late working parents, they will also be offering evening appointments on Thursday 13th February.

Appointments can be booked via our new online booking system, ParentsBooking, which allows you to choose your appointment time and alter it yourself if necessary. These are face to face meetings taking place in school.

NURTURE & SENSORY HUB APPOINTMENTS

For children who access our Nurture and Sensory Hub provision, we are also offering appointments with staff, who work in each provision, **on Thursday 13th February ONLY**. These are for parents whose children access these areas and there will be an option on the bookings system for you to attend a convenient time.

CLASS D (Reception)

A separate Parents Evening will be held once our new Class Teacher and Early Years Lead, Mrs Kitching, is in post after February half term. Further details will be sent to parents in due course.


Appointments can be made from 6:00pm on Wednesday 29th January and the system will close at 12noon on Friday 7th February.

1. **On Wednesday 29th January you will be sent a text with a link to the booking system**, simply click on the link and enter your name and email address followed by your child's name and date of birth as we have it registered on our system (e.g. Timothy not Tim). Please keep this text as you will need the link to alter or check your appointment time.
2. You will then be able to select an appointment time for your child and for any siblings.
3. Please leave at least 10 minutes between appointment times e.g. child 1 appointment 5:00-5:10pm and child 2 appointment 5:20-5:30pm.

****Have your details changed since September 2024? Please ensure we have your correct mobile number and email address before texts are sent on Wednesday 29th January email changes to info@dingle.dudley.sch.uk ****

Mid-point reports will be handed out at Parents Evening (except Class D), if you are unable to attend any of the available days/times please contact the office. If you experience any difficulties with the system please call 01384 818305 or email info@dingle.dudley.sch.uk and we will be happy to help you.

Yours sincerely,


Mrs Nichola Heather

Acting Headteacher

